

BASTROP COUNTY EMERGENCY SERVICES DISTRICT NO. 3

AGENDA

AUGUST 20, 2025

FILED 1:46
pm
AUG 15 2025
Krista Bartsch
Bastrop County Clerk

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the Bastrop County Emergency Services District No. 3 will meet in a Regular Meeting, open to the public, at **9:00 A.M. on Wednesday, August 20, 2025**, at Bastrop Water Control and Improvement District office, 112 Corporate Dr., Bastrop, TX 78602, at which time the following subjects will be discussed, considered, passed, or adopted:

1. Call Meeting to Order. (Commissioner Green)
2. Pledges of Allegiance. (Commissioner Green)
3. Public Comment. Note: Individuals may address the Board on items not listed on the posted agenda. Members of the public may address the Board for a maximum of three minutes each. Time may not be transferred among speakers. No discussion will be had between the speakers(s) and District commissioners. The District retains the right to correct factual inaccuracies made by speakers.
4. Public Comment on Agenda Items: Individuals may address the Board on items listed on the posted agenda. Members of the public may address the Board for a maximum of three minutes each. Time may not be transferred among speakers. Individuals may address the Board once per agenda item. Members of the public will speak on agenda items after comments for agenda items are called for by the presiding officer, but before Board discussion and consideration of the item.

MINUTES (Commissioner Simpson)

5. Discuss and consider approval of minutes from the following meetings:
 - a. July 16, 2025 (Regular Meeting)
 - b. July 23, 2025 (Special Meeting)
 - c. August 6, 2025 (Special Meeting)
 - d. August 13, 2025 (Special Meeting Public Hearing)

TREASURER'S REPORT AND BUDGET ITEMS (Commissioner Pack)

6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements.
7. Discuss and consider approval of FY25 budget amendments, if any.
8. Discuss and consider approval of any revenue transfers among District accounts.
9. Discuss and consider action on approval of payroll as a matter of routine business.

OPERATIONAL DISCUSSION/ACTION ITEMS

10. Operations Reporting
 - a. Operations report from Acadian Ambulance;
 - i. Operational Metrics
 - ii. Clinical Metrics
 - iii. Community Events
 - iv. Discussion and possible action on the report provided
 - b. Bastrop County ESD #3 Executive Director report - Ernesto Rodriguez;
 - i. Management Activities
 - ii. Demand Analysis
 - iii. Personnel Update
 - iv. Equipment Maintenance Report
 - v. Major New Construction in District
 - vi. Discussion and possible action on the report provided
 - c. Bastrop County First Responders Report

ADMINISTRATIVE ITEMS

11. Discuss and consider action on the District's FY 2025-26 budget and adopt a resolution for same. (Commissioners Johnson and Pack)
12. Discuss and consider action regarding 2025 tax rate, including:
 - (a) establishing a proposed tax rate;
 - (b) taking record vote;
 - (c) authorizing expense and publication of tax notice in the newspaper; and
 - (d) acknowledging and approving posting of notices to home page of District website.
13. Discuss and consider action on establishing a letter of credit with First National Bank Bastrop as a means of collateralizing District funds. (Commissioner Pack)
14. Discuss and consider action on a resolution approving fees for office. (Commissioner Green)
15. Discuss and consider action on purchase of service patches for uniforms. (Commissioner Johnson)
16. Discuss and consider action on the purchase of real property for a future station. (Commissioners Johnson and Pack)

17. Discuss and consider action on the purchase of real property for a District office and logistics facility. (Commissioners Johnson and Pack)
18. Discuss and consider action on engaging an auditor for the District's FY 2025 audit. (Commissioners Johnson and Pack)
19. Discuss and consider action on joining local Chambers of Commerce. (Commissioner Johnson)
20. Discuss and consider action on credit/debit card policy. (Commissioner Pack)
21. Discuss and consider action on Payroll Approval Process and Pay Period Schedules. (Commissioner Pack)
22. Discuss and consider action on installation of garage door openers and punch key locks for the District office. (Commissioner Johnson)
23. Discuss and consider action on an amended resolution for the District's administrative office and physical address. (Commissioner Green)
24. Discuss and consider action to add leased office space to the District's insurance policy. (Commissioner Johnson)
25. Discuss and consider action on Elgin ILA. (Commissioner Simpson)
26. Discuss and consider action on leasing a multifunction copier for the District office; (Commissioner Johnson)
27. Discuss and consider action on a 60-day check-in with Executive Director Ernesto Rodriguez. (Commissioner Green)
28. Discuss and consider action on creating and hiring a part-time Project Manager. (Commissioner Green)
29. Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.
30. Adjournment

The District's Board of Commissioners may convene in closed or executive session at any time during the meeting for certain purposes under the Texas Open Meetings Act, Chapter 551, including but not limited to, receiving legal advice from the District's attorney (Sec. 551.071);

discussing real property matters (Sec. 551.072); discussing gifts and donations (Sec. 551.073); discussing personnel matters (Sec. 551.074); discussing security personnel or devices (Sec. 551.076); and discussing information technology security practices (Sec. 551.089). If the Board of Commissioners desires to discuss any item on this agenda in executive session, the presiding officer will announce that the Board will meet in executive session, will note the time, and will identify the item to be discussed and the provision of the Open Meetings Act which authorizes the executive session.

CERTIFICATE OF POSTING

I, Keith Simpson hereby state that I posted the foregoing Agenda of Bastrop County Emergency Services District No. 3 at a place convenient to the public at the Bastrop County Courthouse, on the 15 day of August 2025, at 1:45 AM / (P)M, which time was not less than 72 hours prior to the scheduled time of the meeting.

Signature: Keith Simpson

Name: Keith Simpson