BASTROP COUNTY EMERGENCY SERVICES DISTRICT NO. 3

MINUTES

June 17, 2026

Bastrop County Emergency Services District No. 3 met in regular session, open to the public, at **9:00 A.M.**, on **Wednesday, May 20, 2026**, in the **Bastrop County Emergency Services District 3 office, 627 B State Highway 71, Bastrop, Texas 78602**, at which time the following subjects were discussed, considered, passed, or adopted:

A. Call Meeting to Order (Commissioner Green) **9:01 am**

B. Pledges of Allegiance; Those present said the Pledges of Allegiance.

Present was Commissioners Green, Simpson, and Young. Commissioner Pack was absent. Also present were Executive Director Johnson and Legal Counsel Kelli Carton. Others in attendance were Don Rose, Nichole Kuhlmann, Ernie Rodriguez, Kelly Curry, Preston McGrew, Crystie Shibley, Blake Foster, Paul Prince, Mark Johnson, Bryan Jackson, Conner Johnson, Diamond Horton, Jarrett Bise, Anthony Malgieri, Bastrop-Travis ESD 1 Asst. Fire Chief Mark Wobus, Elgin Police Chief Chris Noble, an Acadian staff member, and members of the public.

C. Public Comment. None

D. Public Comment on Agenda Items. None.

E. Operations

1. Executive Director report to include executive summary, update on Administrative operations, EMS transition plan, human resources, construction and other project updates, including any subitems below, and other related District matters, with discussion and possible action on the report provided.

   Clinical Director Don Rose introduced the District's newly hired EMS Supervisors and provided an overview of the onboarding process. A printed implementation plan outlining onboarding and operational readiness activities was distributed to the Board. Mr. Rose also provided an update regarding recruitment efforts and the current status of applicants for field staff positions.

   Communications Center Manager Nichole Kuhlmann provided an update on recruitment efforts and the status of applicants for communications personnel positions.

   Executive Director Allen Johnson provided an update on organizational development initiatives and operational readiness activities. Mr. Johnson also reviewed plans for upcoming special event coverage and operational support commitments scheduled over the next several months. Discussion followed.

   No action taken.

2. Operations report from Acadian Ambulance, including
   a. Operational Metrics
   b. Clinical Metrics
   c. Community Events
   d. Discussion and possible action on the report provided

   Executive Director Allen Johnson provided the report on subitems (a), (b), and (c). Discussion followed.

   No action taken.

3. Bastrop County First Responders Report

   No report provided.

The Board changed the order of the agenda and addressed the agenda items in the following order:

F. The following items are for discussion and possible action:

20. Approve proposal from Southwest Engineers for the public improvement projects related to EMS Station 1 (Jasper) and EMS Station 8 (Red Rock).

    Gabe Hovdey with Southwest Engineers gave an update on the public improvement projects related to Station 1 and Station 8. Proposal included for Board review. Discussion followed.

    Motion Commissioner Green moved to approve the proposal from Southwest Engineers for the public improvement projects related to EMS Station 1 (Jasper) and EMS Station 8 (Red Rock) as presented; Second by Commissioner Simpson.

    3 – Ayes, Motion Passes

21. Approve the solicitation of proposals for the public improvement projects related to EMS Station 1 (Jasper) and EMS Station 8 (Red Rock).

    Motion: Commissioner Green moved to approve the solicitation of proposals for the public improvement projects related to EMS Station 1 (Jasper) and EMS Station 8 (Red Rock); Second by Commissioner Young.

    3 – Ayes, Motion Passes

F. The following items are for discussion and possible action:

1. Approve the Treasurer's report and the financial statements for May 2026, payment of invoices and reimbursements, payroll, and advertising expenses.

   Executive Director Johnson provided an update on the current financial position, reimbursements, journal entry corrections, and tax revenue.

Motion: Commissioner Simpson moved to approve the Treasurer's report and the financial statements for May 2026, payment of invoices and reimbursements, payroll, and advertising expenses; Second by Commissioner Young.

3 – Ayes, Motion Passes

2. Approve revenue transfer(s) between or among District accounts.

   No action taken.

3. Approve minutes from the following meetings:

   i. May 20, 2026 (Regular Meeting)

   Motion: Commissioner Simpson moved to approve the meeting minutes from May 20, 2026 as presented; Second by Commissioner Young.

   3 – Ayes, Motion Passes

4. Approve revisions to personnel handbook.

   Motion: Commissioner Green moved to approve the revisions to the personnel handbook as presented; Second by Commissioner Young.

   3 – Ayes, Motion Passes

5. Discuss and consider adoption of the FY2026-27 tax and budget calendar and discuss process expectations.

   Legal Counsel Kelli Carlton presented information regarding the District's tax rate calendars, including applicable statutory requirements, procedural considerations, and anticipated timelines for adoption.

   Motion: Commissioner Green moved to approve the adoption of the FY 2026-27 tax and budget calendar as presented, and proposed a special meeting to review tax calculations and propose the tax rate for Thursday, August 6, 2026; Second by Commissioner Young

   3 – Ayes, Motion Passes

6. Schedule budget meetings and/or workshops.

   This will be part of the July regular meeting.

   No action taken.

7. Discuss and consider District website status, accessibility, and posting requirements and take any action related.

   No action taken.

8. Approve financing loan from Government Capital for construction of EMS Station 1, and the purchase and improvements for EMS Station 5 (Enchanted Cove) and EMS Station 8 (Red Rock).

   Executive Director Johnson provided a Proposed Term Sheet from Government Capital in the board packet. Discussion followed.

   Motion: Commissioner Green moved to approve a 15-year term financing loan from Government Capital, to roll expenses into the loan, and to authorize the President to execute related loan documents; Second by Commissioner Simpson.

   3 – Ayes, Motion Passes

9. Approve reimbursement resolutions for the following real estate construction projects

   a) Cedar Creek West
   b) Cedar Creek South
   c) Red Rock

   Motion: Commissioner Simpson moved to approve the individual reimbursement resolutions for the real estate construction projects as discussed; Second by Commissioner Green.

   3 – Ayes, Motion Passes

10. Approve the addition of term life insurance to employee benefits.

    Workforce Manager Preston McGrew presented an overview of the proposed life insurance benefits plan and recommended approval of the term life insurance coverage option. Commissioner Green requested that staff review available coverage levels and associated costs and return to the Board in August with options to increase coverage amounts. Discussion followed.

    Motion: Commissioner Green moved to approve the addition of term life insurance to employee benefits as presented; Second by Commissioner Young.

    3 – Ayes, Motion Passes

11. Approve the purchase of LastPass password management system for system IT users.

    Infrastructure and Procurement Director Kelly Curry presented information to the Board.

    Motion: Commissioner Simpson moved to approve the purchase of LastPass password management system for system IT users; Second by Commissioner Young.

    3 – Ayes, Motion Passes

12. Approve an interlocal agreement with Bastrop County for Communications Center space and technology sharing.

Executive Director Johnson presented a draft Interlocal Agreement between Bastrop County ESD No. 3 and Bastrop County, which was included in the Board packet for review. Bastrop County Sheriff's Office provided additional comments to the document. Discussion followed.

Motion: Commissioner Simpson moved to approve the interlocal agreement with Bastrop County for Communications Center space and technology sharing as modified and discussed; Second by Commissioner Green.

3 – Ayes, Motion Passes

13. Authorize the acquisition of property described as parcels 122940 and 47493 through the exchange of consideration with Bastrop County, Bastrop Independent School District, Bastrop County Road District and City of Bastrop.

Executive Director Johnson presented information regarding the proposed acquisition of real property identified as Parcel Nos. 122940 and 47493. Supporting documentation, including the proposed transaction structure and estimated acquisition costs, was provided in the Board packet for review. Discussion followed.

Motion: Commissioner Green moved to approve the acquisition of property described as parcels 122940 and 47493 through the exchange of consideration with Bastrop County, Bastrop Independent School District, Bastrop County Road District, and City of Bastrop as presented; Second by Commissioner Young.

3 – Ayes, Motion Passes

14. Authorize the Executive Director to purchase radio equipment for the Communications Center including execution of a multi-year purchase agreement with Motorola Solutions.

Director Curry presented an overview of the District's current communications radio equipment configuration and discussed potential future communications system options and operational scenarios. A pricing summary and supporting documentation were included in the Board packet for review. This is a sole source system used by Bastrop County and under the City of Austin's purchasing agreement.

Motion: Commissioner Green moved to approve the purchase of two (2) Motorola AXS consoles and equipment with installation as presented and authorize payment in cash; Second by Commissioner Young.

3 – Ayes, Motion Passes

15. Approve updates and improvements for Station 5 – Cedar Creek West.

Director Curry presented the proposed scope of work and cost estimates for updates and improvements to Station 5 – Cedar Creek West. Supporting documentation and estimates were included in the Board packet for review. Director Curry noted that improvements to this property are significantly less than building a station from the ground up. Discussion followed.

Motion: Commissioner Green moved to approve updates and improvements for Station 5 – Cedar Creek West up to $99,569 as presented; Second by Commissioner Young.

3 – Ayes, Motion Passes

16. Approve base information technology and security package for Station 5 and authorize staff to extend to all stations necessary for start-up operations.

    Director Curry presented the proposed scope of work and cost estimates for the technology and security package as provided in the board packet.

    Motion: Commissioner Simpson moved to approve the base information technology and security package for Station 5 and all future stations as presented; Second by Commissioner Green.

    3 – Ayes, Motion Passes

17. Approve determination that a 40% weighted price component in competitive sealed proposals is in the best interest of the district.

    Motion: Commissioner Green moved to approve Appendix D, a 40% weighted price component in competitive sealed proposals as in the best interest in the District and as presented; Second by Commissioner Young.

    3 – Ayes, Motion Passes

18. Approve interlocal license agreement with City of Bastrop for temporary housing of an EMS crew and ambulance.

    Director Curry noted that this agreement will save the District the purchase price of a modular home to serve the area.

    Motion: Commissioner Green moved to approve the interlocal license agreement with the City of Bastrop for temporary housing of an EMS crew and ambulance as presented; Second by Commissioner Simpson.

    3 – Ayes, Motion Passes

19. Approve acquisition plan and purchase for temporary station accommodations for EMS crews and apparatus on lease or owned property.

    Motion: Commissioner Simpson moved to approve the acquisition plan and purchase for temporary station accommodations for EMS crews and apparatus on leased or owned property as presented; Second by Commissioner Young.

    3 – Ayes, Motion Passes

22. Approve the engagement of Callahan and Freeman Architects for architectural services for EMS Station 7 (KC Estates/Kinsey Road) and EMS Station 8 (Red Rock/Bluebonnet).

    Motion: Commissioner Green moved to approve the engagement of Callahan and Freeman Architects for architectural services for EMS Station 7 (KC Estates/Kinsey Road) and EMS Station 8 (Red Rock/Bluebonnet) as discussed and pending legal review; Second by Commissioner Young.

    3 – Ayes, Motion Passes

23. Approve potential real estate locations, purchases, interlocal agreements, or leases for EMS station(s), including authorizing the Board President to sign paperwork related to same.

    Executive Director Johnson provided an update regarding the District working with Bluebonnet Electric Cooperative for acreage for a future station, noting the parties had worked on a term sheet for the property.

    Motion: Commissioner Young moved to approve potential real estate locations, purchases, interlocal agreements, or leases for EMS station(s), including authorizing the Board President to sign paperwork on the Bluebonnet property; Second by Commissioner Simpson.

    3 – Ayes, Motion Passes

25. Approve action related to the Elgin interlocal agreement for ambulance coverage.

    Executive Director Johnson reported the acting Elgin City Manager said he is working to move the Travis County portion of the City of Elgin to Austin/Travis County EMS.

    No action taken.

    The Board adjourned to Executive Session at 10:38 a.m. pursuant to Texas Government Code Section 551.071 to receive legal advice and counsel regarding Agenda Item 24 and Agenda Item 25. The Board reconvened in Regular Session at 10:54 a.m. No action was taken during Executive Session.

24. Approve a plan for medical direction coverage and any contracts or updates to contracts for same.

    Motion: Commissioner Green moved to initiate the 60-day notice of termination to Dr. Kevin Abadi and to contract with Dr. Zack Mauro as Medical Director for the District; Second by Commissioner Young.

    3 – Ayes, Motion Passes

26. Approve action related to Elgin interlocal agreement for ambulance coverage.

    No action taken.

27. Adjournment

    Adjourn at 10:56 AM.

Approved: July 15, 2026.

Keith Simpson, Secretary
Board of Commissioners

Minutes taken and transcribed by Crystie Shibley, Office Manager for Bastrop County Emergency Services District No. 3