

BASTROP COUNTY EMERGENCY SERVICES DISTRICT NO. 3

MINUTES

September 17, 2025

The Board of Commissioners of Bastrop County Emergency Services District No. 3 met in regular session, open to the public, at 9:00 A.M., on Wednesday, September 17, 2025, at the Bastrop County Emergency Services District 3 office, 627 B State Highway 71, Bastrop, Texas 78602, and the following subjects were discussed, considered, passed, or adopted:

1. Call Meeting to Order. (Commissioner Green) **Called to order at 9:00 AM**

Present were Commissioners Green, Pack, Johnson, Stagner, and Simpson. Also present were Executive Director Rodriguez, Legal Counsel Michael Parsons, Accountant Ashton McGonagle, Acadian Ambulance representatives Rusty Wood and Ron Quaranto, and members of the public.

2. Pledges of Allegiance;

3. Public Comment:

The following Community Members provided public comment:

Pete Peck, Preston McGrew, Nick Teague, Caleb Peck, Mackenzie Brown

4. Public Comment on Agenda Items: **NONE**

MINUTES

5. Discuss and consider approval of minutes from the following meetings (Commissioner Simpson):
 - a. August 20, 2025 (Regular Meeting)
 - b. September 3, 2025 (Special Meeting)

Motion: Approve minutes from the August 20 2025 (Regular Meeting), and September 3, 2025 (Special Meeting), by Commissioner Pack, Second by Commissioner Stagner.

5 – Ayes – Motion Passes

TREASURER'S REPORT AND BUDGET ITEMS (Commissioner Pack)

6. Discuss and consider approval of the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements.

Motion: Accept and approve Treasurer's report and the payment of invoices, advertising expenses, and reimbursements, by Commissioner Pack, Second by Commissioner Johnson.

5 – Ayes – Motion Passes

7. Discuss and consider approval of FY25 budget amendments, if any.

No discussion held nor action taken

8. Discuss and consider approval of any revenue transfers among District accounts.

No discussion held nor action taken

9. Discuss and consider action on approval of payroll as a matter of routine business.

No discussion held nor action taken

OPERATIONAL DISCUSSION/ACTION ITEMS

10. Operations Reporting

- a. Operations report from Acadian Ambulance;
 - i. Operational Metrics
 - ii. Clinical Metrics
 - iii. Community Events
 - iv. Discussion and possible action on the report provided

Report provided by Acadian Ambulance and discussion followed. No action taken.

- b. Bastrop County ESD #3 Executive Director report - Ernesto Rodriguez;
 - i. Management Activities
 - ii. Strategic Plan Presentation

Report provided by Executive Director Rodriguez and discussion followed. No action taken.

- c. Bastrop County First Responders Report

Report provided by Executive Director Rodriguez and discussion followed. No action taken.

ADMINISTRATIVE ITEMS

11. Public comment on the proposed tax rate of \$0.10 per \$100 valuation.

No public comment was provided. No action taken.

12. Discuss and consider taking action regarding the budget for fiscal year October 1, 2025 to September 30, 2026 and adopting a resolution for same.

Motion: Adopt the budget for fiscal year October 1, 2025 to September 30, 2026 and adopting a resolution for same, by Commissioner Stagner, Second by Commissioner Pack.

5 – Ayes – Motion Passes

13. Take a record vote on the District's 2025 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the county Tax Assessor/Collector.

Motion: Adopt a tax rate of \$0.10 per \$100.00 property valuation, adopt the Order Levying Taxes, and filing of the Order with the County Tax Assessor/Collector, by Commissioner Simpson, Second by Commissioner Johnson. Record Vote:

Commissioner Stagner – Aye

Commissioner Simpson – Aye

Commissioner Green – Aye

Commissioner Pack – Aye

Commissioner Johnson – Aye

5 – Ayes – Motion Passes

14. Discuss and consider action pertaining to District Boundaries for November Election. (Commissioners Johnson, Simpson)

No action taken

15. Discuss and consider action to purchase and Automated External Defibrillator for the District office from Stryker using SAVVIK pricing. (Commissioner Johnson)

Motion: Authorize purchase of Automated External Defibrillator for the District office from Stryker using SAVVIK pricing, by Commissioner Green, Second by Commissioner Stagner,

5 – Ayes – Motion Passes

16. Discuss and consider action to approve purchase and installation of a Motorola mobile radio, emergency and safety equipment, and lettering of a previously ordered Ford Expedition. (Commissioners Pack and Johnson)

Motion: Approve purchase and installation of a Motorola mobile radio, emergency and safety equipment, and lettering for the previously ordered Ford Expedition in an amount not to exceed \$20,000, by Commissioner Pack, Second by Commissioner Stagner.

5 – Ayes – Motion Passes

17. Discuss and consider action to host a First Responder Day dinner and approve related expenses. (Commissioner Johnson)

Motion: Approve hosting a First Responder Day dinner at the Bastrop County Emergency Services District 3 office, 627 B State Highway 71, Bastrop, Texas 78602 and approve any related expenses for tables and chairs, by Commissioner Simpson, Second by Commissioner Green.

5 – Ayes – Motion Passes

18. Discuss and consider action to purchase a dual keypad/drawer safe with secure “drop” capability from Dickens Locksmith including delivery. (Commissioner Johnson)

No action taken

19. Discuss and consider action on a historical property tax exemption resolution for the Cedar Creek Cemetery Association. (Commissioner Stagner)

Motion: Approve a historical property tax exemption resolution for the Cedar Creek Cemetery Association, by Commissioner Stagner, Second by Commissioner Pack.

5 – Ayes – Motion Passes

20. Discuss and consider action on Elgin Interlocal Agreement. (Commissioner Simpson)

Motion: To sign and execute the amended Elgin Interlocal Agreement by Commissioner Simpson, Second by Commissioner Stagner.

5 – Ayes – Motion Passes

21. Discuss and consider action on additional staffing resources. (Commissioner Simpson and Johnson)

Motion: Contract with Preston McGrew to perform phase 1 and phase 2 steps in Paycor Implementation Proposal based on General Counsel approval, by Commissioner Pack, Second by Commissioner Johnson.

5 – Ayes – Motion Passes

22. Discuss and consider action to approve District policies including:

- a. Attendance
- b. Fix Asset Determination
- c. Fuel Purchase Policy
- d. Paid Time Off
- e. Purchasing Policy
- f. Telecommuting – Remote Work
- g. Travel

Motion: Approve and adopt District policies for: a. Attendance, b. Fix Asset Determination, c. Fuel Purchase Policy, e. Purchasing Policy, and g. Travel as amended, by Commissioner Johnson, Second by Commissioner Stagner.

5 – Ayes – Motion Passes

23. Adjournment 11:55 AM

Approved on October 15, 2025

Signature: _____



Keith Simpson, Secretary